

REPLY TO
ATTENTION OF:DEPARTMENT OF THE ARMY
HEADQUARTERS, UNITED STATES ARMY ALASKA
600 RICHARDSON DRIVE # 5000
FORT RICHARDSON, ALASKA 99505-5000

APVR-RDL-TM

SEP 27 2000

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Transportation Motor Pool (TMP) Bus Support for Transporting Passengers

1. The purpose of this memorandum is to revise USARAK policy memorandum dated 25 Sep 97, subject as above. Since the elimination of the TMP open fleet, questions continue to be raised about the procedures for requesting non-tactical vehicle (NTV) bus support for transporting passengers locally and between posts to attend training. The following information is intended to clarify approval authority levels for different types of transportation support, and to assist units in deciding when a rental agency vehicle should be used.
2. The NTV bus fleets on Fort Richardson (FRA) and Fort Wainwright (FWA) exist to support exercises and unit training. Units or activities needing passenger transportation support must submit a request for support using USARAK Form 248. The approval authority for local mission transportation support is the local Motor Transport Officer. The approval authority for mission transportation between posts is the Chief, Motor Transport Branch (C, MTB), FRA.
3. The C, MTB (Mr. Bob Koon), is tasked with the responsibility for ensuring transportation support is provided in the most cost effective manner possible. As a general rule, TMP bus support will not be provided for less than 10 passengers. The TMPs at FWA and FRA each have a 12 - 15 passenger carryall assigned for inter-post movements of small groups (9 or less). This vehicle will be available on a first come first serve basis. If this vehicle is not available and an inter-post movement request for 9 or less personnel is received, the C, MTB will disapprove the request and recommend the requestor use a rental vehicle.
4. When planning trips to training events, plan on maximizing transportation resources. For example, bus support should not be requested for 90 passengers. Commanders need to adjust the requirement to 88 passengers, or plan some other support to get the additional 2 passengers to training. TMP has been instructed not to provide bus support when it is not cost effective to do so. If bus support is requested for 10 or more passengers, and there are less than 10 passengers to be transported, the unit will be billed for all incremental costs of the support, including TDY.
5. POC for further information is Mr. Bob Koon, 384-2720.

THOMAS M. SHEA

COL, TC

Deputy Chief of Staff for Logistics

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